

2011 - 2012 Seattle City Council Green Sheet

Ready for Notebook

Tab	Action	Option	Version
90	2	A	1

Budget Action Title: Restore paralegal position providing staff support to SOCR's enforcement function at a GSF cost of approximately \$82,000 in 2011 and \$84,000 in 2012.

Councilmembers: Burgess; Harrell; Licata; O'Brien

Staff Analyst: Ben Noble

Council Bill or Resolution:

Date		Total	SB	BH	SC	TR	JG	NL	RC	TB	MO
	Yes										
	No										
	Abstain										
	Absent										

Summary of Dollar Effect

See the following pages for detailed technical information

	2011 Increase (Decrease)	2012 Increase (Decrease)
General Subfund		
General Subfund Revenues	\$0	\$0
<u>General Subfund Expenditures</u>	<u>\$82,035</u>	<u>\$83,675</u>
Net Balance Effect	(\$82,035)	(\$83,675)
Total Budget Balance Effect	(\$82,035)	(\$83,675)

Budget Action description:

This action would restore a paralegal position now assigned to support the 7.5 investigators dedicated to civil rights enforcement. Without this position available to assist the investigators, the average time to resolve cases is expected to grow from the current 140 days to an estimated 160 days. The current duties of the paralegal would be assigned to other staff in the enforcement unit.

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Background Information:

During “Issue Identification” requested additional information about the range of time needed to close complaints. This information is summarized below:

2009 /10 Range of Days for Case Closures

Case Closures	2009	Percentage of all Cases	2010 (thru Sept)	Percentage of all Cases
<30 days	7	3%	3	2%
31 – 60 days	25	12%	31	18%
61 – 100 days	63	29%	54	31%
101 – 150 days	40	19%	37	21%
151 – 180 days	25	12%	22	12%
>180 days	55	25%	29	16%
Total	215	100%	176	100%

With the elimination of the Paralegal and an estimated increase of an additional 21 days to close a case, 37% of the 2009 cases and 28% of the 2010 cases would close at 172 days or over. Thus, based on an average for 2009/2010, SOCR projects that for 2011 as many as 33% of all cases would be at risk of not meeting the current timeliness standard (172 days).

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Budget Action Transactions

Budget Action Title: Restore paralegal position providing staff support to SOCR's enforcement function at a GSF cost of approximately \$82,000 in 2011 and \$84,000 in 2012.

#	Transaction Description	Position Title	Number of Positions	FTE	Dept	BCL or Revenue Source	Summit Code	Fund	Year	Revenue Amount	Expenditure Amount
1	Add funding and position authority for a paralegal in SOCR	Paralegal - FT	1	1	OCR	Civil Rights	X1R00	00100	2011		\$82,035
2	Add funding and position authority for a paralegal in SOCR	Paralegal - FT	1	1	OCR	Civil Rights	X1R00	00100	2012		\$83,675